

REQUEST FOR PROPOSAL

RESIDENTIAL SUBSTANCE ABUSE TREATMENT PROGRAM

FY 2003

INTRODUCTION

The U. S. Department of Justice, Corrections Program Office, makes grant funds available for substance abuse treatment within the state correctional system. These funds are provided through the Residential Substance Abuse Treatment Grant Program (RSAT). Funds are available to assist states and local units of government in developing and implementing residential substance abuse treatment programs within correctional *and* detention facilities. The RSAT Program also assists states and local governments in creating and maintaining community-based aftercare services for offenders.

ADMINISTRATION

The Office of Intergovernmental Services of the Arkansas Department of Finance and Administration (IGS) is designated as the state agency for administration of this grant program. The Arkansas Alcohol and Drug Abuse Coordinating Council has the authority for approving subgrants and the amount of subgrant awards.

SUBGRANT REQUIREMENTS

The Residential Substance Abuse Treatment Program grant funds may be used to implement three types of programs. At least 10 percent of the total state allocation shall be made available to local correctional and detention facilities for either residential substance abuse treatment programs or jail-based substance abuse treatment programs. Subgrant requirements for the three types of programs for which grant funds may be used are as follows:

Residential Substance Abuse Treatment

Residential substance abuse programs that provide individual and group treatment activities for offenders in residential facilities operated by state and local correctional agencies. These programs must (as required by 42 U.S.C. § 3796ff):

- 1) Last between six and twelve months (the preferred and recommended treatment period is nine months). Each offender must participate in the program for not less than six months and not more than twelve months.
- 2) Provide treatment in a residential treatment facility that is set apart from the general correctional population. Set apart means a totally separate facility or a dedicated housing unit within a facility exclusively for use by program participants.
- 3) Focus on the specific substance abuse problems of the inmate.

- 4) Develop the inmate's cognitive, behavioral, social, vocational and other skills to solve the substance abuse and related problems.
- 5) Provide treatment during the latter part of the inmate's incarceration (preferably inmates who have 6 to 12 months remaining in their term of confinement), so that release is concurrent with completion of the treatment program, rather than returning to the general prison population.
- 6) Agree to implement and continue to require urinalysis and/or other proven reliable forms of drug and alcohol testing of individuals enrolled or assigned to residential substance abuse treatment programs and post program while they remain in the custody of the state or local government.

Jail-Based Treatment Programs

Jail-based substance abuse programs provide individual and group treatment activities for offenders in jails and local correctional facilities. These programs must:

- 1) Last at least 3 months.
- 2) Make every effort to set apart the treatment population from the general correctional population.
- 3) Focus on the substance abuse problems of the inmate.
- 4) Develop the inmate's cognitive, behavioral, social, vocational, and other skills to solve the substance and related problems.
- 5) Be science-based and effective.

Aftercare

Preference in the selection of subgrantees will be given to those applicants who will provide aftercare services for program participants. Aftercare services must involve coordination between the correctional treatment program and other human services and rehabilitation programs, such as education and job training, parole supervision, halfway houses, and self-help and peer group programs that may aid in rehabilitation.

A state may use amounts received for aftercare if the chief executive officer of the state certifies that the state is providing, and will continue to provide an adequate level of residential treatment services. To qualify as an aftercare program, the head of the substance abuse treatment program must work in conjunction with state and local authorities and organizations involved in substance abuse treatment to assist in the placement of program participants into community substance abuse treatment facilities upon release.

Treatment After Release

A state may use amounts received for the purpose of providing treatment to offenders for a period not to exceed one year after release. Up to 10% of the total award may be used for treatment of parolees.

Residential treatment programs must demonstrate a coordination of efforts between the correctional agency and the Department of Health's Bureau of Alcohol and Drug Abuse Prevention. This agency administers the Substance Abuse Prevention and Treatment Program of the Department of Health and Human Services' Substance Abuse and Mental Health Services Administration.

MATCHING REQUIREMENTS

The federal share of a project may not exceed 75 percent of the total cost of a project. The 25 percent matching funds may be in the form of **cash or in-kind** contributions.

REPORTING REQUIREMENTS

After the first month of the grant cycle a fund request with supporting documentation should be submitted to reimburse subgrantee for expenses for the previous month. Funds will be distributed to subgrantee upon receipt of a properly prepared and signed Request for Funds Form. The monthly request for funds is due no later than the 10th day of the month following the month for which expenses are being billed.

Quarterly Expenditure Reports and Quarterly Progress Reports are to be prepared and submitted to IGS on a quarterly basis. Reports are due by the 15th day of the month following the end of the quarter. Due dates will be April 15th, July 15th, October 15th, and January 15th. Failure to submit reports in a timely manner may result in the suspension of funds.

Annual Performance Reports are to be prepared and submitted to IGS by February 15th following the federal fiscal year (10/1 – 9/30).

Fiscal and Program Monitoring will be conducted by IGS staff of all subgrantees who receive grant funds.